

JACLaS EXPO 2026  
Japanese Association of Clinical Laboratory Systems  
GUIDE FOR EXHIBITORS

June 2026



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## 1. OVERVIEW

- Name:** JACLaS EXPO 2026  
-- Japanese Association of Clinical Laboratory Systems --
- Exhibit Dates:** October 8, 2026 (Thu) 9:30 – 17:30  
October 9, 2026 (Fri) 9:30 – 17:30  
October 10, 2026 (Sat) 9:30 – 14:00  
(October 8, 9:15 Opening Ceremony)
- Venue:** Kobe International Exhibition Hall 1, Hall 2 and Hall 3  
6-11-1, Minatojima-nakamachi, Chuo-ku, Kobe-shi, Hyogo, 650-0046, Japan  
TEL:+81-78-302-1020 (General Information)
- Scale:** Approximately 710 booths and 140 exhibitors.
- Organizer:** Japanese Association of Clinical Laboratory Systems
- Supporting Organizations:** Japan Association for Clinical Laboratory Science (JCLS)  
Japanese Society of Laboratory Medicine (JSLM)  
Japan Analytical Instruments Manufacturers' Association (JAIMA)  
Japan Association of Clinical Reagents Industries (JACRI)
- Entrance Fee:** Free

### Objectives of JACLaS EXPO 2026

- The EXPO seeks to contribute to the advancement of the field of laboratory medicine and thus to the medical care and welfare of our nation's citizens, by providing information on the latest developments in clinical laboratory instruments, reagents, and systems to medical institutions and the professionals working in them.
- To provide a venue for the wide dissemination, throughout Japan and overseas, of information on state-of-the-art clinical laboratory system technologies.

### Cancellation Policy:

When the exhibitor cancels:

Cancellation Fee	Cancellation up to the day before booth lottery (6/2) 50% of exhibition fee
	Cancellation on or after booth lottery date (from 6/3) 100% of exhibition fee

When the exhibition is cancelled due to natural disaster or similar circumstances:

If the Organizer determines that the EXPO needs to be cancelled or halted due to natural disaster or other causes outside its control, the Organizer will refund exhibition fees after deducting preparation costs and operating expenses incurred by the cancellation. The Organizer under no circumstances assumes any responsibility whatsoever for expenses incurred by the exhibitors in preparation for the EXPO.



### 3. Schedule

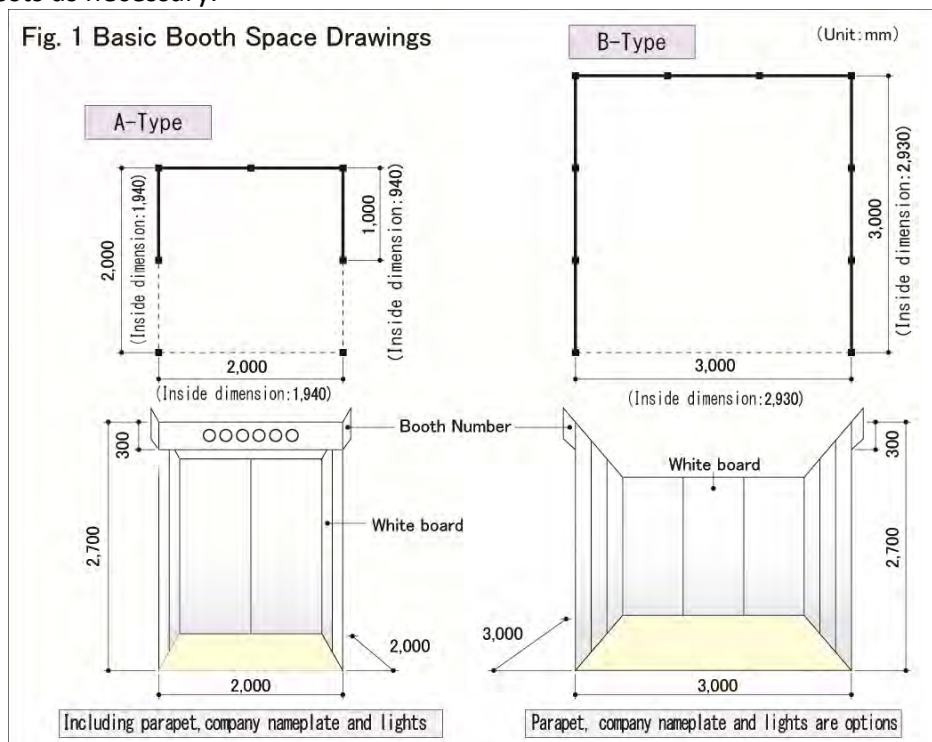
	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	
<b>10/5 (Mon)</b>			Booth Construction				Booth Decoration (Upon Request Only)										
<b>10/6 (Tue)</b>			Booth Decoration (Upon request Only)										Overtime (Free)	Overtime (Charged)			
<b>10/7 (Wed)</b>			Booth Decoration / Product Move-in				Overtime (Free)				Overtime (Charged)						
<b>10/8 (Thu)</b>		8:30	9:30	EXPO Open							17:30	Overtime (Free)	Overtime (Charged)				
		Prep	9:15 Opening Ceremony														
<b>10/9 (Fri)</b>		8:30	9:30	EXPO Open							17:30	Overtime (Free)	Overtime (Charged)				
		Prep															
<b>10/10 (Sat)</b>		8:30	9:30	EXPO Open			14:00	Exhibit Item Removal			17:00	Booth Decoration Removal			Basic Booth Removal		
		Prep															

- If you wish to begin booth decoration from 13:00 on October 5, please apply via the Exhibitor Manual System
- Please follow the move-in schedule (available for download in early September) from the online "Exhibitor manual" system.
- For vehicle passes, apply for the required number through the Exhibitor Manual System download the PDF, and print the necessary copies (PDF will be ready in early September).
- Due to Port Liner congestion, the opening time on all days will be 9:30.
- Closing times: October 8 and 9 at 17:30, October 10 at 14:00.
- After the EXPO on October 9, a joint reception (participation fee ¥2,000) is planned at Kobe Portopia Hotel for JCLS and JACLaS EXPO. Details will be announced separately.
- For overtime (free or charged), submit an overtime notice to the on-site exhibition office on the setup day (Charged overtime: ¥100,000 per hour, divided per company, tax not included).
- On October 7, from 17:00, aisle carpet work is planned, so keep tools, materials, and products inside your booth area.

#### 4. Booth Specifications

##### (1) Basic Booth Unit Specifications(Refer to Fig. 1)

- There are 2 types of basic booths: A Type (W2,000mm X D2,000mm X H2,700mm) and B Type (W3,000mm X D3,000mm X H2,700mm).
- Type A booth units may only be arranged in a linear configuration and cannot be used as block (island) booths.
- Basic booth units will be constructed using system panels (Octanorm) as partition walls. Sleeve panels will not be installed on sides that do not adjoin another booth (such as aisles).
- For both Type A and Type B booths, the rear wall panels may not be removed.
- Basic booth units do not include carpeting, furniture, electrical facilities, or other equipment. These items must be arranged by each exhibitor.
- Type A booth units include a parapet, company name board, and lighting fixtures. If any of these items are not required, please indicate so in the relevant section of "3. Booth Decoration" within the Exhibitor Manual System. The lighting fixtures will be installed behind the parapet.
- To maintain visibility within the exhibition hall, the side wall panels of Type A booths will be limited to 1 meter in height.
- Nails, tacks, and similar fasteners may not be used to attach materials to the system panels. The Exhibition Management Office will provide either chains with hooks or Velcro tape upon request.
- Low-adhesion double-sided tape and adhesive vinyl sheets may be used; however, all panels must be restored to their original condition upon removal.
- Exhibitors will be held responsible for any damage to the system panels and will be charged for repair or replacement costs as necessary.



**Figure 1. Basic Booth Specifications**

##### (2) Block (Island) Booth Specifications

- For applications requesting a block (island) booth consisting of four (4) or more Type B booth units, the booth space will be handed over with corner markings indicating the approved booth dimensions.
- No ancillary equipment or fixtures will be provided.

## 5. Booth Display Set-Up

When decorating and furnishing your booth, please comply with all applicable regulations, restrictions, and safety requirements. Exhibitors and their appointed contractors are jointly responsible for all decoration, construction, and installation work within the booth area.

Please note that any violation of the exhibition regulations may result in on-site removal or modification of the non-compliant structure, and penalties may also be imposed.

For details regarding optional booth decoration items, please refer to the Exhibitor Manual System.

### (1) Height Restrictions for Booth Structures (Refer to Figure 2)

- \* For exhibitors using standard linear booth units (both Type A and Type B), the maximum height of all decorations and structures is **2.7 meters**, and ceiling structures are not permitted.
- \* For exhibitors occupying **four (4) or more Type B booth units in a block (island) configuration**, decorative structures may be constructed up to a maximum height of **3.6 meters**. However, any structure exceeding 2.7 meters in height must be set back **700 mm** from any aisle-facing boundary. No setback is required for structures facing the exhibition hall walls.
- \* Two-story booth structures are not permitted.
- \* The 6-meter wall permitted at Pacifico Yokohama is not allowed at this venue due to the venue height restrictions.

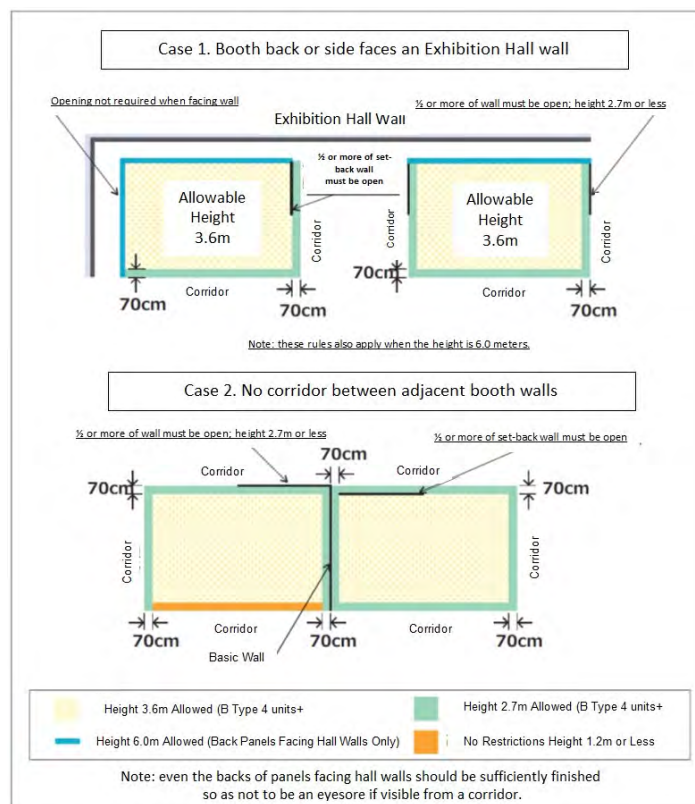


Figure 2. Limitations on Booth Height and Required Openings

### (2) Wall Opening Requirements for Booth Structures (Refer to Figure 2)

- \* When constructing walls facing an aisle, at least 50% of each wall surface must remain open up to a height of 900 mm from the aisle floor level in order to maintain visibility throughout the exhibition hall.
- \* No opening restrictions apply to walls with a height of 1.2 meters or less.

(3) Construction of Ceilings

- Because ceilings or roof structures within booths may interfere with fire alarm detection systems and sprinkler operation, they are generally prohibited.
- However, if a ceiling structure is absolutely necessary, such as for creating a light-shielded area for product demonstrations, please consult with the Organizer Office and submit the final design drawings for approval.
- The submission deadline is August 7. Please note that if the required drawings are not submitted by the deadline, the proposed ceiling structure cannot be reviewed by the local Fire Department.
- A "ceiling structure" refers to borders, tarpaulins (tent fabric), or similar materials exceeding 900 mm in width, or any structure less than 900 mm wide but exceeding 9 m<sup>2</sup> in area at a single location.

(4) Decorations and Installations in Booths

- If the exhibitor arranges booth decoration work independently, please enter the contractor information in the Exhibitor Manual System.
- All work must be carried out within the time periods specified in the Exhibition Schedule.
- If overtime work outside the scheduled hours is required, please apply at the on-site Organizer Office on the setup day. Notification is required regardless of whether the overtime is free or chargeable. (Chargeable overtime: ¥100,000 per hour, shared among participating companies, tax not included.)
- Please design and construct your booth with consideration for maintaining good visibility throughout the exhibition hall.
- During construction and installation work, please pay particular attention to safety, especially with respect to neighboring booths.
- Take all necessary precautions to avoid damaging venue facilities, including walls, columns, ceilings, floors, and equipment, through nailing, adhesive attachment, falling objects, or other causes. Any damage found will be repaired at the exhibitor's expense.
- All materials used for booth construction and decoration must be non-combustible or flame-retardant.
- Bringing open flames or hazardous materials into the exhibition hall is generally prohibited. If such items are absolutely necessary for product demonstrations, please contact the Organizer Office in advance.
- Speakers, spotlights, borders, company signs, and all other decorative elements must be installed entirely within the booth area in accordance with the exhibition regulations (see Figure 3).

\*Please ensure that chairs, banners, flags, and similar items are also kept within your booth area.\*

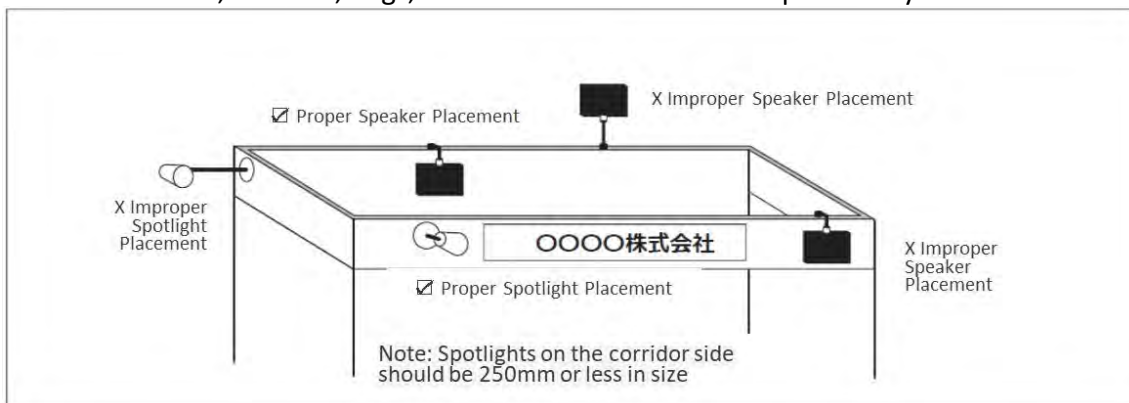


Figure 3. Examples of Proper and Improper Placement of Speakers and Spotlights

- Projecting lighting effects or images onto the exhibition hall walls or ceiling is prohibited.
- Decorative elements suspended above the booth area, including signs, lighting fixtures, balloons, and beam-light decorations, must comply with the height restrictions applicable to the exhibitor's booth type.
- If the total booth area exceeds 100 m<sup>2</sup> (equivalent to 12 or more Type B booth units), at least two openings of 2 meters or more in width must be provided on different sides of the booth, and evacuation routes must be maintained within the booth.

- All construction work must be performed within the booth area. Preparation work in aisles, including wallpaper or panel preparation, is prohibited.
- Smoking is prohibited throughout the exhibition halls. Please use designated smoking areas only. Smoking while working or walking is strictly prohibited. Please ensure that all contracted decoration companies are fully informed of this requirement.
- Exhibitors are responsible for the disposal of all waste generated during construction and dismantling, including industrial waste and medical waste. Any waste left behind and removed by the Exhibition Management Office will be subject to additional disposal charges. Please ensure that all contracted decoration companies are fully informed of this requirement.
- If any booth decoration or construction is found to be in violation of the exhibition regulations, exhibitors may be requested to remove or modify the non-compliant structure on site.
- Please note that if on-site removal or modification is not feasible, additional penalties may be imposed.

(5) Floor Work

- Anchor bolts may not be installed anywhere within the exhibition halls.

(6) Water Supply and Drainage Facilities

- No water supply or drainage facilities are available within the exhibition halls.

(7) Contact Information During Construction

- The Exhibition Management Office may need to contact exhibitors during the move-in and construction period. Please enter the name and contact information of the exhibitor's on-site representative, as well as the on-site representative of the booth contractor, in the contractor information section under "3. Booth Decoration" in the Exhibitor Manual System.

(8) Exhibition Hall Facilities

	Hall 1, Floor1	Hall 1, Floor 2
Ceiling Height	6m	5m
Move-in/out Gate	W4.9m x H4.5m 2 areas	W5m x H3m W2.6m x H3m
Floor Finish	Epoxy Resin	Vinyl Sheet Flooring
Floor Load Capacity	3t/m <sup>2</sup>	1t/m <sup>2</sup>
Freight Elevator		3t type: W2.5m x D4.0m x H2.5m(2m width) 2t type: W2.2m x D2.3m x H2.5m(2m width)
	Hall 2	Hall 3
Ceiling Height	12m	8m (partial 6m)
Move-in/out Gate	W6.0m x H4.5m 2 areas	W7.5m x H4.5m 2 areas W4.3m x H3.9m 1 area
Floor Finish	Vinyl Sheet Flooring	Colored Asphalt
Floor Load Capacity	5t/m <sup>2</sup>	5t/m <sup>2</sup> (Not applicable over pit areas)
Freight Elevator		When placing heavy objects over pit areas, protect the floor with plywood panels of at least 10 mm thickness to distribute the load.

## 6. Electrical Installation

### (1) Application for Electric Power

- If electric power is needed, fill out and submit the relevant forms on the online Exhibitor Manual System. Electric facilities are not included with the Basic Booth Unit.
- The cost of installing electrical mains installation and electricity is ¥7,000/0.5kW (tax not included). The Contractor who erected the booth will invoice the Exhibitor after the show closes.
- Electric power is available in the following configurations: 1) single phase 100V, 60Hz, 2) single phase 200V, 60Hz, 3) three-phase 200V, 60Hz.

### (2) Electrical Installation

- Primary electrical wiring will be installed by the Organizer's Office according to the amount of power requested. Secondary wiring within the exhibitor's booth is the responsibility of the exhibitor. If the secondary electrical work is to be carried out by the Basic Booth Unit contractor, please upload a wiring diagram indicating the locations of electrical equipment (outlets, lighting fixtures, etc.) under "3. Booth Facilities Application" in the Exhibitor Manual System.
- All personnel performing electrical work must carry a valid electrician's license or equivalent certification as required under Japanese law while working on site.
- Equipment that generates heat, such as incandescent lamps and resistors, must be installed so that it cannot come into contact with flammable materials or people.
- The use of spark-generating electrical equipment and electric heaters is prohibited.
- When using electricity near water, a ground-fault circuit interrupter (GFCI) must be installed on the main or branch circuit breaker of the distribution panel.
- Daisy-chain wiring from a switchboard and the use of vinyl extension cords are prohibited.
- Equipment with a voltage to ground exceeding 150V must be properly grounded.
- If 24-hour power supply is required, please indicate this in the Exhibitor Manual System.
- All electrical work must be carried out with the utmost care to prevent fire, personal injury, property damage, and other electrical accidents.

## 7. Move-in / Move-out

Always follow the directions below and cooperate with other organizations during transport, unpacking, and operating during the Exhibition to minimize inconvenience to other Exhibitors. Please be careful because screws may fall on the floor.

### (1) Move-in and Move-out Times

- Consult the Exhibition schedule and conduct move-in and move-out operations during the times noted below.

■ Move-in	October 5 (Mon)	13:00 – 18:00	(Decorative materials)
	October 6 (Tue)	9:00 –	(Decorative materials)
		17:00 –	(Product move-in requested exhibitor only)
		21:00 –	(Overtime charged only)
October 7 (Wed)	9:00 – 17:00	(Decorative materials, Product move-in)	
	20:00 –	(Overtime charged only)	
■ Move-out	October 10 (Sat)	14:00 – 21:00	(planned)
		14:00 --	Exhibit closes; removal of displays/packing
		16:00	Vehicles allowed in (by allotment)
		21:00	Removal finishes

- Please make sure that all operations are finished within the time periods given above.
- (2) Vehicle routes for move-in and move-out are indicated on the "Move-in/out Pass", which can be downloaded from the Exhibitor Manual System. (Move-in/out passes will be available in early September.)
- Decoration contractors are also required to display a Move-in/out Pass, so be sure to provide one to them.

(3) Deliver by Courier Service

- Packages may be shipped to the exhibition booth only if an exhibitor representative is present to receive them. The Organizer's Office cannot accept deliveries on behalf of exhibitors.
- Please clearly indicate the exhibition name, hall number, booth number, contact person's name, and telephone number on the shipping label as shown in the sample address format.

Kobe International Exhibition Hall, Hall ○, Floor ○  
 JACLaS EXPO 2026  
 6-11-1 Minatojima-Nakamachi, Chuo-ku, Kobe  
 Hyogo 650-0046, Japan  
 Booth No.: ○○○○  
 Exhibitor: ○○○○  
 Contact Person: ○○○○  
 Mobile Phone: ○○○○○  
 Requested delivery date and time:  
 Month ○, Day ○, arrival by ○○:○○

- For outbound shipments, a courier service counter (Yamato Transport) will be available in the concourse area. Both prepaid and collect shipments can be accepted.
- Dollies and handcarts are not available for rental from the Organizer's Office.

(4) JITBOX Charter Service

- To help alleviate congestion of courier services during move-in and move-out periods, exhibitors may also use the following logistics service provider.
- Detailed information is available in the Exhibitor Manual System Please review the information and contact the provider directly.  
 "Yamato Box Charter Co., Ltd"  
<https://yamatobc.com/>  
 Please contact the appropriate branch office listed on their website.

## 8. Other Important Points

### (1) Volume Limitations on Narrators and Audio Presentations (refer to Figure 4).

- The volume level of narrators and audio presentations must be below 70 dB as measured from the middle of the corridor. Make sure that your volume does not inconvenience those in adjacent booths as well.
- Any narrator must stand within the booth, 2 meters away from the closest corridor. Because of this limitation, no narrations or audio presentations are allowed within A type booths.

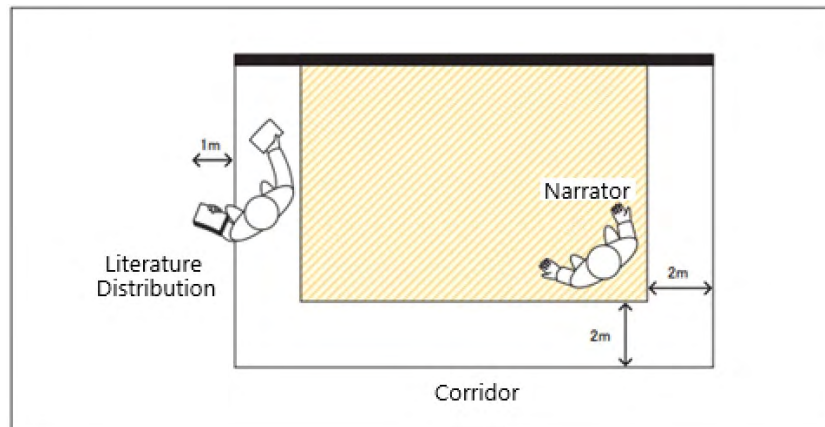


Figure 4. Locations of Narrators and Distributors of Company Materials

### (2) Distribution of Promotional Materials and Blocking of Corridors (refer to Figure 4).

- Distributors of promotional materials must stand within 1 meter of the edge of the booth.
- Do not allow visitors to block the corridor outside your booth so that passage is interrupted and adjacent booths are negatively affected.

### (3) Internet Connections

- If the Exhibitor would like to install a communications line within the booth, submit the relevant application through the Exhibitor Manual System.
- Optical cables are used, and a LAN cable can be laid in the location of your choice. (¥120,000 per line, tax not included.)
- The price includes 1 LAN cable and a network service provider (variable IP).
- Transfer speeds cannot be guaranteed.
- Each Exhibitor should install security software and anti-virus programs like Windows Update to prevent theft of data and other malicious actions. The Organizer assumes no responsibility for losses due to computer security breaches.
- Visitors may use the high-speed wireless LAN service available within the exhibition halls.

### (4) Breakroom Rentals (applications required)

- All Exhibitors may apply for a breakroom rental. Breakrooms are assigned by lottery. Use of a breakroom is subject to the conditions below.
- Period of Use: October 7 (Wed) – October 10 (Sat), 2026
- Keys to breakrooms will be distributed at the on-site Organizer Office from 9:00 AM on October 7 (Wed). After cleaning the breakroom on October 10, keys are to be returned to the Organizer Office by 17:00.
- If the key to the permanent breakroom is lost, the exhibitor will be responsible for the actual replacement cost.

(5) Display of products and product presentations in breakrooms, nearby hotels, in meeting rooms, or using vehicles on the street is forbidden.

(6) Exhibition of Unapproved Medical Devices

-- In August, the Organizer's Office will contact exhibitors regarding the exhibition of unapproved medical devices. If you plan to exhibit a product that requires approval or notification under the Pharmaceuticals and Medical Devices Act (PMD Act), please submit an Application for Exhibition. The application form can be downloaded from the Exhibitor Manual System.

-- As a condition of exhibition, displayed products must not violate Article 68 of the Pharmaceuticals and Medical Devices Act.

-- Please refer to the Detailed Guidelines for the Exhibition of Unapproved Medical Devices (Industry Self-Regulatory Standards) issued by the Japan Federation of Medical Devices Associations (JFMDA). If you have questions regarding a specific case, please consult the appropriate regulatory authority.

-- No Application for Exhibition is required for research-use reagents or products that do not require approval or notification under applicable laws and regulations.

-- Product names, specifications, selling prices, and similar information may also be displayed.

\* Important Notes Regarding the Exhibition of Unapproved Medical Devices

-- Please note that promotional and advertising activities for unapproved medical devices similar to those conducted for approved products may violate the Pharmaceuticals and Medical Devices Act.

\* Examples of prohibited activities include:

1. Displaying the product name.
2. Displaying product features, specifications, or planned selling prices on panels, posters, brochures, leaflets, or other printed materials.
3. Promoting or introducing unapproved products for sales or marketing purposes.
4. Using special lighting or other display techniques to make unapproved products stand out more prominently than approved products.
5. Operating or powering on unapproved products during the exhibition.

If you have any questions regarding legal regulations applicable to exhibited products or specific exhibition methods, please consult the relevant regulatory authority in advance.

(7) Regarding the provision of food and beverages, events, and distributed novelties within the booth

-- Each Exhibitor should follow the food and drink guidelines of the Public Trade Commission of which they are a member. In particular, regulations regarding sanitation measures should be strictly followed.

-- Each Exhibitor should follow the guidelines of the Public Trade Commission of which they are a member when you are planning some event inside your booth.

-- Each exhibitor must comply with the KL Principles and the guidelines of the relevant organizations, such as the Fair Trade Council of the Medical Devices Industry and the Japan Association of Clinical Reagents Industries, regarding the types and monetary value of novelty items.

-- If you have any questions, please consult the Fair Trade Council of the Medical Devices Industry, the Japan Association of Clinical Reagents Industries, or the relevant organization.

(8) Use of Open Flame Devices and Hazardous Materials

-- Use of open flame and hazardous materials inside the Exhibition is strictly forbidden by the Japanese Fire Service Act. However, if the use of such items is necessary for a particular product demonstration, consult with the venue management and obtain approval from the local Fire Department.

-- Reagents used for equipment demonstrations are not subject to special restrictions unless they are classified as hazardous materials or designated combustible materials under the Fire Service Act.

-- If you need to use open flame or hazardous materials, please consult the Organizer by e-mail in advance.

- The Fire Service Act defines the following as hazardous materials: gasoline, paint thinner, light oils, kerosene, and combustible solid and liquid materials. In particular, gunpowder, blasting powder, pyrotechnics, propane gas, and compressed forms of oxygen and hydrogen. To obtain an exception to this general prohibition, submit documentation with the official category and name of the hazardous substance, and the amount of the substance to be brought on-site. In addition, submit the following documents:
  1. Layout plan of the booth showing where the hazardous substances are used/stored – 3 copies
  2. Type of storage container for the substance
- if a device to be demonstrated has an internal container unit, submit a catalog for that device, and a detailed and clear description of the demonstration to be performed: 3 copies
- If refilling separate containers (i.e. a gas cylinder), indicate cylinder storage location on the layout plan, and document storage condition (measures to prevent falling, etc.): 3 copies
  - \* Application for permission to bring in nitrogen or argon gas cylinders is not necessary.
  - \* A type 10 fire extinguisher must be installed on-site in the booth.
- If a hazardous substance is approved for use, only the amount needed for one day can be brought in on any given day.
- Hazardous substances cannot be transported into the site during exhibition hours.
- Install a type 10 fire extinguisher in the booth and clearly mark its location on the layout plan.
- Other Important Points
 

Depending on your application, note that some displays and/or demos may be prohibited. The Fire Department may conduct inspections during the move-in period. They will in particular check that all regulations concerning hazardous substances are being followed, so be prepared to assist them in their inspections.

Hazardous Substance Categories:

Petroleum Type 1 (gasoline, paint thinner)

Petroleum Type 2 (kerosene, light oils)

Petroleum Type 3 (heavy oils, machine oils)

Petroleum Type 4 (gear oils and lubricant oils)

Other Flammable and Hazardous Substances:

- Spray cans, ink oils, paints, etc.

- Non-fuel oils used internally in equipment are not considered hazardous

(9) Safety and Security of Displays and Facilities

- The Organizer will do its utmost to preserve and protect Exhibitor displays, but if, in spite of its due diligence unforeseen circumstances such as natural disasters, fires, or theft occur, the Organizer assumes no responsibility for losses or damage to the Exhibitors' property.
- If accident, loss, or damage occurs to Exhibition structures or property, the Exhibitor must with all due speed contact the Organizer Office. The organization causing the accident, loss or damage is wholly responsible for any costs incurred.

(10) Marketing and Advertising

- Digital promotional materials for JACLaS EXPO 2026, including leaflets and other marketing materials, are available upon request. Please contact the Organizer's Office if you require such materials.

(11) Visitor Pre-Registration

- We have a system in place for pre-registration of visitors. Pre-registered visitors will receive a visitor name card. With this name card they will be able to skip filling in the registration card on-site and can proceed directly to the Exhibition. Like previous registration cards, this name card will be scanned at the entrance to enable us to track visitor attendance in real time throughout the Exhibition period.

- Exhibitor name cards with QR codes can also be issued in advance. To receive them, please register the company name and participant name(s) through the Exhibitor Manual System. The name cards will be available for pickup on-site prior to the exhibition opening.

(12) Providing Data of Booth Visitors

- Visitor data provision services are available only through the Japanese-language Exhibitor Manual System.
- Exhibitors who wish to receive visitor data (all data will be provided in Japanese only) must either apply through the Japanese-language system or contact Jumbo Co., Ltd., the service provider, directly for further information.
- Please note that this service is not available through the English-language Exhibitor Manual System.

(13) Shared Breakroom and Free Stock Corner

- A shared breakroom will be available in Conference Room 2A (340 m<sup>2</sup>) in Hall 2. Exhibitors are welcome to use this facility freely.
- If space permits after the final floor plan has been completed, a Free Stock Area will be provided. As this space will be shared by all exhibitors, please use it considerately and cooperate with other exhibitors.
- Please note that the Free Stock Area will not be locked or monitored. Exhibitors use this area at their own risk.

(14) Foreign Visitors

- To assist international visitors, the sign shown below is available from the on-site Organizer's Office.
- Exhibitors displaying this sign will be easily identified by international visitors as having English-speaking staff and/or English-language catalogs and materials available at their booth.



(15) Stamp Rally for Visitors

- The Visitor Stamp Rally replaces the Point Rally that was conducted in previous years.
- Visitors may collect stamps at designated stamp stations located throughout the exhibition halls. Visitors who collect the required number of stamps will be eligible to enter a prize drawing.
- A total of six (6) stamp stations will be installed at the following locations:
  - Hall 1, 2nd Floor: 1 location, and also 1st Floor: 2 locations
  - Hall 2: 1 location, Hall 3: 2 locations
- No preparation, equipment, or special participation is required from exhibitors for this program.

(16) Other Important Points

- Exhibitors may not hold independent events during the exhibition period. In addition, commercial activities involving the exchange of money are prohibited within the exhibition venue.
- Photographing, audio recording, or video recording outside an exhibitor's own booth is prohibited. Please ensure that all personnel from your company are fully informed of this policy.
- Exhibitors are responsible for taking all necessary precautions to prevent accidents related to the transportation, installation, display, demonstration, and removal of exhibits and booth decorations.
- Exhibitors shall be liable for any damage to venue facilities, exhibition structures, or personal injury caused by the negligence or actions of the exhibitor or its representatives.
- Each exhibitor is responsible for the management and security of its exhibits and other property. The Organizer assumes no responsibility for loss, theft, damage, or destruction of exhibits or other materials.
- All waste materials generated during booth construction, installation, move-in, and move-out operations must be removed from the venue by the exhibitor.

9. List of Application Deadlines on Exhibitor Manual System

The online Exhibitor Manual System is scheduled to open on Monday, June 8.

- Even if you do not wish to apply for a particular item, please log in to the system and select "**No, I do not wish to apply.**" for each applicable item, and be sure to complete the registration process.
- If no response is registered, reminder e-mails will be sent automatically. Thank you for your understanding.

Application for Booth Package Display	August 7 <sup>th</sup> (Fri.)
Exhibitor Name Card request	August 7 <sup>th</sup> (Fri.)
Booth Facilities Application (Electrical Supply/Work, Internet)	August 7 <sup>th</sup> (Fri.)
Application for Booth Package Options	August 7 <sup>th</sup> (Fri.)
Application for Additional Electric Appliances and Furnishings	August 7 <sup>th</sup> (Fri.)

10. List of Contacts

<p><b>JACLaS EXPO 2026 Organizer Office</b></p>	<p>Japanese Association of Clinical Laboratory Systems Narabe Bldg. 5F Hongou 3-18-1, Bunkyo-ku, Tokyo 113-0033, Japan TEL : +81-3-3830-0920 FAX : +81-3-3830-0921 E-mail : expo_guide@jaclas.or.jp (During EXPO setup and exhibit days, JACLaS will operate an on-site Organizer Office to assist Exhibitors)</p>
<p><b>Exhibition Hall</b></p>	<p>Kobe International Exhibition Hall 6-11-1, Minatojima-nakamachi, Chuo-ku, Kobe-shi, Hyogo, 650-0046, Japan TEL:+81-78-302-1020(General Info)</p>
<p><b>Construction Contractor/ Accessory Packages/Electric Work/Telephony</b></p>	<p>One, Inc. Marketing Business Department 3F Kagurazaka Kitagawa Building. 6-42 Kagurazaka, Shinjuku-ku, Tokyo 162-0825, Japan TEL : +81-80-1300-1558 E-mail : <a href="mailto:kohzai@one-inc.co.jp">kohzai@one-inc.co.jp</a> Contact: Kozai</p>
<p><b>Online Exhibitor Manual System</b></p>	<p>Jumbo Co., Ltd. JACLaS Support Office Jumbo Bldg., 1474-4 Eda-cho, Aoba-ku, Yokohama, Kanagawa 225-8501 Japan TEL: +81-45-911-7779 (dedicated line for JACLaS) E-mail: support_jcl@jmba.jp</p>